

## (SD-FO-256) APPLICATION FOR DEVELOPMENT

Section 4.12, Environmental Planning & Assessment Act, 1979

Development Application No: \_\_\_\_\_

**To be lodged at Griffith City Council - 1 Benerembah Street, Griffith NSW 2680  
or emailed to [admin@griffith.nsw.gov.au](mailto:admin@griffith.nsw.gov.au)**

**PPIA DISCLAIMER** – The personal information provided on this form is collected by *Griffith City Council* for the purposes of processing this application by Council employees and other authorized persons. This form will be stored within Council's record management system and may be available for public access and/or disclosure under various NSW Government legislation.

Type of development ☐ Deferred Commencement ☐ Local ☐ Designated  
☐ Staged Development ☐ State ☐ Integrated (see #4)

### Part 1: Applicant

Title Mr Mrs Miss Ms Other \_\_\_\_\_

Family Name (or company) \_\_\_\_\_

Given names (or ACN/ABN) \_\_\_\_\_

Postal address \_\_\_\_\_ Postcode \_\_\_\_\_

Contact person \_\_\_\_\_

Phone \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

### Part 2: Site Details

Unit No \_\_\_\_\_ House No \_\_\_\_\_ Street \_\_\_\_\_

Locality / Town \_\_\_\_\_

Lot(s) \_\_\_\_\_ Section \_\_\_\_\_ DP/ SP \_\_\_\_\_

*Get these details from rate notices, property deeds, or from Council property maps. If unsure, ask us for assistance. A map may be attached which contains lot, DP, vol/ fol etc.*

Is the subject land Crown Land? No ☐ Yes ☐ → Please attach Authority

### Part 3: Description of Proposed Development

Detailed description: \_\_\_\_\_

<input type="checkbox"/> Erection of a Building	<input type="checkbox"/> Alterations/Additions	<input type="checkbox"/> Demolition
<input type="checkbox"/> Advertisement or Sign	<input type="checkbox"/> Subdivision of Land/Building	<input type="checkbox"/> Swimming Pool
<input type="checkbox"/> Use of Land/Building	<input type="checkbox"/> Place of Public Entertainment	<input type="checkbox"/> Outdoor Dining

#### Type of Development (tick all that apply)

<input type="checkbox"/> Single dwelling	<input type="checkbox"/> Shed/Garage/Carport	<input type="checkbox"/> Tourist
<input type="checkbox"/> Residential alterations/additions	<input type="checkbox"/> Swimming Pool	<input type="checkbox"/> Subdivision
<input type="checkbox"/> Multi-Unit	<input type="checkbox"/> Industrial	<input type="checkbox"/> Infrastructure
<input type="checkbox"/> Second Occupancy	<input type="checkbox"/> Commercial/Business	<input type="checkbox"/> Community Facility
<input type="checkbox"/> Seniors Living	<input type="checkbox"/> Retail	<input type="checkbox"/> Education Facility
<input type="checkbox"/> Other Residential	<input type="checkbox"/> Office	<input type="checkbox"/> Event
<input type="checkbox"/> Mixed	<input type="checkbox"/> Food Premises	<input type="checkbox"/> Other

If more than one proposal list individual costs (a) \$ \_\_\_\_\_ (b) \$ \_\_\_\_\_ (c) \$ \_\_\_\_\_

**Total estimated Cost of Development \$ \_\_\_\_\_ (Inclusive of GST)**

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### Part 4: Development Details

#### Proposed Shops, Offices, Commercial & Industrial Development

No of employees	At Present	Proposed
No of off street parking spaces	At Present	Proposed
Monday	Tuesday	Wednesday
Thursday	Friday	Saturday
Sunday		

Previous use (if known)		Proposed use
Main Use		
Other uses		

Proposed subdivision Yes ☐ No ☐  
*Complete only if relevant*  
 Type of subdivision ☐ Torrens Title ☐ Strata Title ☐ Community Title  
 No of existing lots : \_\_\_\_\_ Total number of new lots: \_\_\_\_\_

#### Approvals under s68 Local Government Act 1993

##### Installing:-

- ☐ manufactured house ☐ moveable dwelling ☐ amusement device ☐ transporting waste  
☐ temporary structure ☐ domestic oil/solid fuel heater ☐ waste in a sewer  
☐ a sewage management facility (septic tanks etc.) ☐ waste in a public place  
☐ swinging goods over a road with a device (crane/lift) over the footpath  
☐ carrying out water supply, sewerage or stormwater drainage work

##### Operating:-

- ☐ public carpark ☐ caravan park ☐ camping ground ☐ amusement device  
☐ undertakers business ☐ manufactured home estate ☐ mortuary  
☐ Carry out any other prescribed activity

### Part 5: Outdoor Dining

Number of tables: \_\_\_\_\_

Type of table construction: ☐ Metal Mesh ☐ Plastic ☐ Other \_\_\_\_\_

Colour of tables: ☐ Dark Green ☐ Claret ☐ Black ☐ Other \_\_\_\_\_

Number of chairs: \_\_\_\_\_

Type of chairs construction: ☐ Metal Mesh ☐ Plastic ☐ Other \_\_\_\_\_

Colour of chairs: ☐ Dark Green ☐ Claret ☐ Black ☐ Other \_\_\_\_\_

Is any balustrading/screening proposed? ☐ Yes ☐ No (If YES please show details on plan)

Are umbrellas proposed? ☐ Yes ☐ No

Is any advertising signage/logos proposed on the balustrading and/or umbrellas? ☐ Yes ☐ No  
 (If YES please show details on plan)

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### Part 6: Integrated Development

Do you require an approval under any of the following Acts?

Any proposed work involving surface water, ground water or control works. For instance, pumps, levee banks, excavations, bores or flood mitigation works where an approval from a Ministerial Corporation like DLWC is required.

**Note:** Works to channels etc. for which the approval of a Private Company like Murrumbidgee Irrigation is required is *not* integrated development.

- ☐ **The water Act 1912 (ss13A, 18F, 20B, 20CA, 20L, 116 or Part 8)**  
Any item subject to an Interim or Permanent Conservation Order.
- ☐ **Heritage Act (s58)**  
Any activity requiring an Environmental Protection Licence.
- ☐ **Protection of the Environment Operations Act (ss43A, 47, 55)**  
When you will damage or destroy an aboriginal relic or place.
- ☐ **National Parks and Wildlife Act 1974 (s90)**  
When you will remove a tree, erect a structure, carry out work, connect to a classified road or pump water into a public road. This includes creating an access.  
**Note:** 1) The Pipelines Act 1967 expressly allows certain work to be done anyway.  
2) Not integrated when development consent and approval of only Griffith City Council is required.  
3) For these things on Roads and Traffic Authority classified roads – their concurrence is required (Not integrated).
- ☐ **Roads Act 1993 (s138)**  
When you excavate or take material from protected waters – the Murrumbidgee River or Lakes, including the bed and shore and within 40m of the bank.
- ☐ **Rivers and Foreshores Improvement Act 1948 (Part 3A)**  
When you want an aquaculture permit or carry out reclamation or dredging in any waters.
- ☐ **Fisheries Management Act 1994 (ss144, 201, 205)**

### Part 7: Other Information

Permission to advertise and notify the development

Required under the Privacy & Personal Information Protection Act 1998

Permission is given to advertise and notify

the proposal to meet statutory requirements Yes ☐ No ☐

If No has an application for suppression been successful Yes ☐ No ☐

Statutory processes will be followed unless there is a successful suppression application

### Section 7.12 Contributions

Please be advised that Section 7.12 Contributions may be applicable to development in the Griffith Local Government Area. For more information regarding Section 7.12 Contributions, please refer to Council's Section 7.12 Contributions Plan 2010 available at [www.griffith.nsw.gov.au](http://www.griffith.nsw.gov.au)

### Part 8: Checklist All plans (site, floor and elevation) are to be dimensioned

Have you submitted the following information in conjunction with this application?

Please tick appropriate box

#### STATEMENT OF ENVIRONMENTAL EFFECTS - 2 hard copies

YES NO Office Use

#### SITE PLAN - 3 hard copies drawn to scale detailing:

- |  |                          |                          |                          |
|--|--------------------------|--------------------------|--------------------------|
| ➤ North point and scale  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Name and contact details of who prepared the plan(s)   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Location of all property boundaries  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Location of any existing physical and natural features (eg: buildings, vegetation, access driveways, street trees, etc)                                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Location of any existing easements and/or utility services (eg: water, sewer, drainage, stormwater drains, electricity, power poles, gas and telephone, etc) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Location of existing and proposed structure(s)/addition(s)   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Existing and proposed site ground levels and floor level(s)  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Contour(s) or general fall of the land   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Area(s) to be affected by any proposed cut and/or fill   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Location of 10 metre vegetation buffer (Rural Residential Development)   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ All commitments included on your BASIX Certificate   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

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### FLOOR PLANS - 3 hard copies of proposed structure(s)/addition(s) drawn to scale detailing:

- |  |                          |                          |                          |
|--|--------------------------|--------------------------|--------------------------|
| ➤ Existing internal layout                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Proposed internal layout                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ All commitments included on your BASIX Certificate | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

### ELEVATION PLANS - 3 hard copies of the proposed structure(s) drawn to scale detailing:

- |  |                          |                          |                          |
|--|--------------------------|--------------------------|--------------------------|
| ➤ Height of existing and proposed structure(s)/addition(s)                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Floor height of existing and proposed structure(s)/addition(s)                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Existing and proposed fall of the land in relation to floor level                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Existing and proposed surface finishes (eg: brick wall, tile or colorbond roof, etc) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Section view of the proposed work(s)   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ All commitments included on your BASIX Certificate                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

### BASIX CERTIFICATE – Obtained online at: [www.basix.nsw.gov.au](http://www.basix.nsw.gov.au)

### POLITICAL DONATIONS & GIFTS DISCLOSURE STATEMENT

- If yes please complete the Political Donations & Gift Disclosure Statement form available at [www.griffith.nsw.gov.au](http://www.griffith.nsw.gov.au) or by contacting Customer Service on 1300 176 077

## Part 8A Checklist for Outdoor Dining

### STATEMENT OF ENVIRONMENTAL EFFECTS

YES NO

### USE OF COUNCIL'S FOOTPATH POLICY (UD-CP-201)

YES NO

### SITE PLAN – 4 hard copies drawn to scale detailing:

YES NO

- |   |                          |                          |
|---|--------------------------|--------------------------|
| ➤ North point and scale   | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Location of the shop front and kerb   | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Width of footpath between the shop front and kerb   | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Width of shopfront and proposed outdoor eating area   | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Any existing and/or proposed physical features (eg. power poles, rubbish bins, public seating, street signs, etc) | <input type="checkbox"/> | <input type="checkbox"/> |

### COPY OF PUBLIC LIABILITY INSURANCE

YES NO

- |  |                          |                          |
|--|--------------------------|--------------------------|
| ➤ For \$20,000,000.00  | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Listing Griffith City Council as an interested party and "indemnifying Griffith City Council against any claims arising from the placement of furniture or use of the outdoor eating area on the public footpath". | <input type="checkbox"/> | <input type="checkbox"/> |

### DETAILS OF PROPOSED OUTDOOR EATING AREA FURNITURE

YES NO

- |  |                          |                          |
|--|--------------------------|--------------------------|
| ➤ Type, size and colour of any balustrading                            | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Type, size and colour of any umbrellas                               | <input type="checkbox"/> | <input type="checkbox"/> |
| ➤ Details of any proposed advertising on balustrading and/or umbrellas | <input type="checkbox"/> | <input type="checkbox"/> |

## Part 9: Signature(s)

### Applicant's Declaration

I apply for development consent for the development described in this application. I declare that all the information given is true and correct. I also understand that if the application is incomplete or does not comply with statutory requirements the application may be rejected/refused.

Signature  Date \_\_\_\_/\_\_\_\_/\_\_\_\_

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### Development Application Matrix

	Residential dwellings	Dual Occupancy	Multi unit housing	Alteration & additions to residential dwellings	Garage, Outbuilding, Awning, Carport, etc	Commercial/Industrial building	Alteration & additions to Commercial/Industrial	Demolition	Subdivision of land	Advertising sign	Home business	Septic tank / AWTS	Farm shed	Swimming pool	Applicant check list	Council check list
Site plan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Statement of Environmental Effects	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓			
Floor plan	✓	✓	✓	✓	✓	✓	✓	*			✓		✓			
Elevation plan(s)	✓	✓	✓	✓	✓	✓	✓	*		✓			✓	✓		
Section plan(s)	○	○	○	○	○	○	○						■	○		
Engineers/footing details	○	○	○	○	○	○	○			■			○	○		
Specification of works	○	○	○	○	■	○	○									
Structural plans	■	■	■	■	■	■	■			■			■	■		
Shadow diagrams	*	*	*	*	*	*	*									
Landscaping plan	*	✓	✓	*	*	✓	✓	*	*		*	*	*			
Stormwater Drainage plan	○	✓	✓	✓	✓	✓	✓		*				✓			
Waste Management plan						*	*	✓			*		*			
Traffic Impact Statement / Study			*			*	*		*							
Traffic Control Plan	■	■	■	■	■	■	■	■	■		■		■			
Fire Safety Schedule						■	■				■		■			
Soil Classification Report	○	○	○	■	■	○	■			■			■			
Land Capability Study									*			*				
Land Contamination Report									*							
Site survey	*	*	*	*	*	*	*	*	*				*	*		
Heritage Impact Assessment	*	*	*	*	*	*	*	*	*	*	*		*			
Flora and fauna assessment	*	*	*	*	*	*	*	*	*				*			
Noise and vibration study	*	*	*	*		*	*	*	*							
Odour study	*	*	*	*		*	*		*							
Schedule of finishes	*	*	*	*	*	✓	✓			✓			*			
Erosion Control Plan	*	*	*	*	*	*	*	*	*							

- ✓ Indicates this information is required.
- Indicates this information is required if you are applying for a Construction Certificate or Complying Development Certificate.
- \*
- Indicates this information may be required if you are applying for a Construction Certificate.

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Required for the lodgement of DEVELOPMENT APPLICATION: \_\_\_\_\_

### Part 10: Owner's Consent

The land owner's written consent is required for a Development Application to be lodged with Griffith City Council. (*Environmental Planning and Assessment Act 1979 Section 4.12(1), Environmental Planning and Assessment Regulation 2000, Clause 50(1)(a) and Schedule 1 Part 1 Clause1 (i)*)

#### DETAILS OF LAND TO BE DEVELOPED & PROPOSED DEVELOPMENT

Name/Company of Owner: \_\_\_\_\_

House No: \_\_\_\_\_ Street Name: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Lot No: \_\_\_\_\_ Section No: \_\_\_\_\_ Deposited Plan/Strata Plan No: \_\_\_\_\_

Description of development: \_\_\_\_\_

#### OWNERS NAME / COMPANY\*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Email address: \_\_\_\_\_ Contact phone No: \_\_\_\_\_

As owner(s) of the land to which the above described Application for Development applies, I/we consent to the making of the abovementioned development application. I/we also give consent for authorised Council officers to enter the land to carry out inspections relating to this application,

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Print Name: \_\_\_\_\_ Capacity (Owner/Director): \_\_\_\_\_

- \* If the land is owned by a company, the signatures of two directors are required, both of which must reside in Australia. A copy of an ASIC company extract must accompany this application.
- \* If signed on behalf of a Body Corporate, the **Common Seal** must be stamped on this section.
- \* If more than one registered owner then **ALL OWNERS MUST SIGN**.

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### OWNERS NAME / COMPANY\*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Email address: \_\_\_\_\_ Contact phone No: \_\_\_\_\_

As owner(s) of the land to which the above described Application for Development applies, I/we consent to the making of the abovementioned development application. I/we also give consent for authorised Council officers to enter the land to carry out inspections relating to this application,

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Print Name: \_\_\_\_\_ Capacity (Owner/Director): \_\_\_\_\_

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### OWNERS NAME / COMPANY\*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Email address: \_\_\_\_\_ Contact phone No: \_\_\_\_\_

As owner(s) of the land to which the above described Application for Development applies, I/we consent to the making of the abovementioned development application. I/we also give consent for authorised Council officers to enter the land to carry out inspections relating to this application

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Print Name: \_\_\_\_\_ Capacity (Owner/Director): \_\_\_\_\_

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### OWNERS NAME / COMPANY\*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Email address: \_\_\_\_\_ Contact phone No: \_\_\_\_\_

As owner(s) of the land to which the above described Application for Development applies, I/we consent to the making of the abovementioned development application. I/we also give consent for authorised Council officers to enter the land to carry out inspections relating to this application

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Print Name: \_\_\_\_\_ Capacity (Owner/Director): \_\_\_\_\_

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### How to Lodge Your Application

Address the application to:

The General Manager  
Griffith City Council

and send it to us by any of the following methods:

**Mail:** PO Box 485  
GRIFFITH NSW 2680

**Courier or personal delivery:**  
Ground Floor  
1 Benerembah Street, GRIFFITH

**How to contact us:**  
Phone: 1300 176 077  
E-mail: [admin@griffith.nsw.gov.au](mailto:admin@griffith.nsw.gov.au)

**Web:** [www.griffith.nsw.gov.au](http://www.griffith.nsw.gov.au)

**Hours of Lodgement:** Monday – Friday 8.15 am – 4.00 pm or by appointment.

#### Fees

Fees are payable on lodgement as per Council's Revenue Policy. Quotations are available by contacting Council's Customer Service Officers on 1300 176 077.

#### Payment methods

You can pay by cash, cheque, or EFTPOS (Cheque, Savings or Credit Card). Make cheques payable to 'Griffith City Council'.

#### Acknowledgement

We will acknowledge that we have received your application. You will receive a receipt specifying the amount of fees paid, and the registered number of the application.

#### Coming in to see us?

Our Customer Service Centre is located on the ground floor of the Griffith City Council Administration Centre, 1 Benerembah Street, Griffith.

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**IF YOU WISH TO DISCUSS A PROPOSAL WITH ONE OF OUR PROFESSIONAL OFFICERS, IT IS ESSENTIAL THAT YOU ARRANGE AN APPOINTMENT. WE RECOMMEND THAT YOU CONSULT WITH A COUNCIL ASSESSMENT OFFICER BEFORE SUBMITTING THIS APPLICATION.**

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